

**Clean Energy Alliance – Board of Directors
Meeting Minutes**

January 21, 2021 – 2 p.m.

City of Del Mar Civic Center -Town Hall

1050 Camino del Mar, Del Mar CA 92014

Teleconference Locations per State of California Executive Order N-29-20

SWEARING IN OF NEW BOARD MEMBERS: Interim Board Clerk Susan Caputo administered the Oath of Office to incoming Board Member Priya Bhat-Patel (Carlsbad), and Alternate Members Teresa Acosta (Carlsbad), and David Zito (Solana Beach).

CALL TO ORDER: Chair Becker called to order the regular meeting of the Clean Energy Alliance at 2:00 p.m.

ROLL CALL: Member Druker, Member Bhat-Patel, Chair Becker

FLAG SALUTE: Member Druker led the flag salute.

BOARD COMMENTS & ANNOUNCEMENTS: None

Declare CEA Board Vice Chair Position Vacant and Elect Vice Chair: Chair Becker declared the Vice Chair position vacant.

RECOMMENDATION

Declare the vice chair position officially vacant and elect vice chair to fill term through June 30, 2021, pursuant to Section 5.2 of the Clean Energy Alliance Joint Powers Agreement.

Motion by Chair Becker, second by Member Druker, to nominate Member Bhat-Patel as Vice Chair. Motion carried unanimously, 3/0.

PRESENTATIONS: Interim CEO Barbara Boswell indicated that due to technical issues the Financial Report Presentation will be given first.

1) San Diego Community Power (SDCP)

Interim CEO Barbara Boswell introduced Bill Carnahan of San Diego Community Power, who gave an update of San Diego Community Power operations, and he and Cody Hooven answered questions of the Board regarding the residential rollout and opt out rates, and greenhouse gas free energy.

2) Fiscal Year 2019/20 Annual Financial Report Presentation

Interim CEO Barbara Boswell introduced Ryan Domino of Lance, Soll & Lunghard, LLP (LSL), who shared the results of the first annual financial audit of the CEA noting that LSL issued an “unmodified” opinion on the basic financial statements, which is the highest opinion that can be rendered.

3) San Diego Gas & Electric Envision Project Update (SDG&E)

Interim CEO Barbara Boswell introduced Scott Crider and Sabrina Butler of SDG&E. Scott gave an update of the status of SDG&E's new billing system, indicating the system is on track for an April 2021 implementation.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Minutes of the Regular Meeting held December 17, 2020, as amended.

Motion by Chair Becker, second by Member Druker, to approve the minutes of the regular meeting held December 17, 2020 as amended.

Motion carried unanimously, 3/0.

Consent Calendar

Item 1: Clean Energy Alliance Treasurer's Report

RECOMMENDATION

Receive and file Clean Energy Alliance Interim Treasurer's Report.

Item 2: Adopt Resolution No. 2021-001 Approving Social Media Policy

RECOMMENDATION

Adopt Resolution No. 2021-001 approving Social Media Policies.

Item 3: Adopt Resolution No. 2021-002 Approving Debt Policy

RECOMMENDATION

Adopt Resolution No. 2021-002 approving Debt Policy.

Item 4: Adopt Resolution No. 2021-003 Approving Participation in San Diego Gas & Electric's Arrearage Management Program

RECOMMENDATION

Adopt Resolution No. 2021-003 approving participation in the San Diego Gas & Electric Arrearage Management Program.

Item 5: Approve the 2021 Legislative and Regulatory Policy Platform

RECOMMENDATION

Approve the 2021 Legislative and Regulatory Policy Platform.

Member Druker inquired regarding Debt Policy and restrictions on borrowing. Special Counsel Rudy Salo clarified language of the Policy noting the difference of long term vs. short term debt.

**Motion by: Member Druker, second by Vice Chair Bhat-Patel, to approve the Consent Calendar.
Motion carried unanimously, 3/0.**

New Business

Item 6: Clean Energy Alliance Interim Chief Executive Officer Operational, Administrative and Regulatory Affairs Update

RECOMMENDATION

- 1) Receive and file Community Choice Aggregation Update Report from Interim CEO.
- 2) Receive and file Community Choice Aggregation Regulatory Affairs Report from Special Counsel.

Interim CEO commented and Special Regulatory Counsel Ty Tosdal highlighted the following regulatory developments: 1) SDG&E's Energy Resource Recovery Account (ERRA) Forecast Application stating that the Alternate Proposed Decision (APD) was adopted, there will be no drastic reduction in SDG&E rates, the System Average Percent Change (SAPC) allocation method was adopted, and the advice letter to be issued prior to February 1, 2021, will provide additional details; 2) SDG&E's ERRA Trigger Application requesting a modest rate increase, joint protest submitted by San Diego CCA; SDG&E commitment to applying the energy requirements that include departing load; 3) Renewables Portfolio Standard (RPS) Procurement Plans noting that an annual RPS plan is required showing progress toward RPS requirement and goals due by February 15, 2021; and 4) and discussion of the Percentage of Income Payment Plan (PIPP), noting the purpose of the program would be to assist the lowest income customers with a fixed, minimum bill based on income.

CEA Board received reports.

Item 7: Adopt Resolution No. 2021-004 Approving Credit Agreement with JP Morgan for \$6MM Start-Up and Cash Flow Line of Credit

Member Druker and Alternate Member Worden recused themselves from participating on this item due each having a conflict of interest.

Interim CEO Barbara Boswell gave the presentation noting that the Credit Agreement would provide the CEA start-up funding and cash flow needs, and a line of credit should the need arise.

RECOMMENDATION

Adopt Resolution No. 2021-004 approving credit agreement with JP Morgan.

**Motion by Vice Chair Bhat-Patel, second by Chair Becker to adopt Resolution No. 2021-004.
Motion carried, 2/0.**

Item 8: Consideration of Community Advisory Committee (CAC) Meeting in February 2021

Interim CEO Barbara Boswell gave the presentation noting that CAC Chair Worden is present and available for questions, and that due to a clerical error, the CAC Member terms require updating to be consistent with CAC Policy.

RECOMMENDATION

- 1) Reschedule March 2021 CAC Meeting to February 2021; or
- 2) Approve Special CAC Meeting in February 2021.

Motion by Member Druker, second by Vice Chair Bhat-Patel, to schedule a special meeting of the CAC in February and move the regularly scheduled meeting for June to March, and to approve the corrections to the terms of the CAC to be consistent with the policy.

Motion carried unanimously, 3/0.

Item 9: Fiscal Year 2021/22 Budget Planning – Review Consulting Services Agreements and Provide Direction Regarding Staffing and Consulting Services

Interim CEO Barbara Boswell gave an overview of the budget plan noting that CEA has taken a lean approach to administrative costs allowing focus on building reserves during implementation phase and highlighted the plan components as CEA is now enters its operational phase.

Member Druker inquired regarding customer support plans and Interim CEO Barbara Boswell commented that the current plan is for use of contracted Call Center Services with looking at adding a customer services position for one-on-one outreach.

Chair Becker and Vice Chair Bhat-Patel indicated their desire to continue with the lean approach and revisit after entering operational phase for opportunity of adding any needed staff. Member Druker commented on the pending need for customer service and procurement staff.

RECOMMENDATION

Provide direction regarding fiscal year 2021/22 staffing and consulting services for purposes of budget development.

Motion by Member Druker, second by Vice Chair Bhat-Patel, to continue with current staffing contracts for fiscal year 2021/22 fiscal year and look at contracting for customer service and procurement positions.

Motion carried unanimously, 3/0.

Item 10: Review and Update Clean Energy Alliance Board Outreach Assignments Matrix

Interim CEO Barbara Boswell gave shared the current Board Outreach Matrix and requested reevaluation and updating due to changes on the CEA Board. Ms. Boswell responded to Board inquiry of timeline of when any cities could enter CEA noting the earliest launch date would be 2023 due to regulatory requirements.

Chair Becker commented on the Sierra Club offering to assist with outreach and Special Counsel Ty Tosdal indicated offering of some pro bono services for CCA formation.

RECOMMENDATION

Review and update the Clean Energy Alliance Board Outreach Matrix.

Motion by Member Druker, second by Vice Chair Bhat-Patel, to approve the CEA Board Outreach Matrix as updated.

Motion carried unanimously, 3/0.

Item 11: Approve Clean Energy Alliance Default and Optional Power Supply Product Offerings to be Available at Launch

Interim CEO Barbara Boswell Interim CEO Barbara Boswell gave the presentation highlighting product offerings available and input received from Member Agencies.

RECOMMENDATION

Approve Clean Energy Alliance Default and Optional Power Supply Product Offerings to be available at launch.

Public comment was read into the record from Micah Mitrosky of IBEW 569 and Karl Aldinger of Sierra Club of San Diego.

Chair Becker addressed comments of IBEW 569.

Motion by Member Druker, second by Vice Chair Bhat-Patel, that the Pro Forma be based upon the three products 1) Green Impact - 50% Renewable Energy Product, 2) 75% GHG-Free, 3) Clean Impact – 100% Renewable Energy Product, and 4) a program that provides rate relief for small business and low-income customers.

Motion carried unanimously, 3/0.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS: Vice Chair Bhat-Patel requested that consideration of moving the time of regularly scheduled CEA meetings, or moving to an alternate Thursday due to a conflict with North County Transit District meetings, be placed on the next CEA Agenda.

ADJOURN: Chair Becker adjourned the meeting at 4:11 p.m.

DocuSigned by:

Susan Caputo

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Susan Caputo, MMC
Interim Board Clerk