

**Board of Directors Meeting Agenda**

May 21, 2020, 2 p.m.

City of Solana Beach | City Hall

635 S. Highway 101 | Solana Beach, CA 92075

Per State of California Executive Order N-29-20, and in interest of public health and safety, we are temporarily taking actions to prevent and mitigate the effects of the COVID-19 pandemic by holding Clean Energy Alliance Joint Powers Authority meetings electronically or by teleconferencing. All public meetings will comply with public noticing requirements in the Brown Act and will be made accessible electronically to all members of the public seeking to observe and address the Clean Energy Alliance Joint Powers Authority Board of Directors. The meetings can be watched via livestream at <https://solanabeach.12milesout.com/Video/Live>. You can participate in the meeting by e-mailing your comments to the Secretary at [secretary@thecleanenergyalliance.org](mailto:secretary@thecleanenergyalliance.org) prior to commencement of the meeting. **If you desire to have your comment read into the record at the meeting, please indicate so in the first line of your e-mail and limit your e-mail to 500 words or less.** These procedures shall remain in place during the period in which state or local health officials have imposed or recommended social distancing measures.

**CALL TO ORDER:**

**ROLL CALL:**

**FLAG SALUTE:**

**PUBLIC COMMENT**

In conformance with the Brown Act and California Executive Order No. N-29-20, time is provided so members of the public can address the Board on items that are not listed on the agenda. Speakers are limited to three (3) minutes each. The Secretary will read comments as requested up to three (3) minutes. In conformance with the Brown Act, no Board action can occur on these items.

**BOARD COMMENTS & ANNOUNCEMENTS**

**PRESENTATIONS**

**APPROVAL OF MINUTES:** None.

## CONSENT CALENDAR

The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Board votes on the motion unless members of the Board, the Chief Executive Officer, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action. A request from the public to discuss an item must be submitted to the Board Secretary in writing prior to the Board consideration of the Consent Calendar.

## NEW BUSINESS

### Item 1: Administrative, Operational and Regulatory Affairs Update

#### **RECOMMENDATION**

- 1) Receive and File Community Choice Aggregation Update Report from Interim CEO.
- 2) Receive and File Community Choice Aggregation Regulatory Affairs Report from Special Counsel.

### Item 2: Clean Energy Alliance Treasurer's Report

#### **RECOMMENDATION**

Receive and file Clean Energy Alliance Treasurer's Report.

### Item 3: Review and Provide Input on Draft Clean Energy Alliance Fiscal Year 20/21 Budget

#### **RECOMMENDATION**

Review and provide input on draft Clean Energy Alliance Fiscal Year 20/21 Budget and direct staff to return a final budget for adoption June 18, 2020.

### Item 4: Clean Energy Alliance Existing Consulting Services Agreements Extension Authorization

#### **RECOMMENDATION**

- 1) Clean Energy Alliance Board authorize the Interim Chief Executive Officer to execute extensions of the following agreements, subject to the not to exceed amounts:

Service Being Provided	Consultant	Not to Exceed
General Counsel	RWG Law	\$120,000
Special Counsel – Regulatory	Tosdal APC	\$100,000
Special Counsel – Energy Transactions	Hall Energy Law	\$85,000
Technical Consultants	Pacific Energy Advisors	\$163,200

- 2) Clean Energy Alliance Board authorize the Board Chair to execute of extension of the agreement with Bayshore Consulting Group, for Interim Chief Executive Officer services, for an amount not to exceed \$100,000.

**Item 5: Authorize Extension of Service Agreements with Member Agencies for Support Services**

**RECOMMENDATION**

Clean Energy Alliance Board authorize the Interim Chief Executive Officer to execute extension of agreement with City of Carlsbad for Interim Board Secretary and City of Solana Beach for Interim Treasurer/Chief Financial Officer and Auditor.

**Item 6: Authorize Request for Qualifications for Clean Energy Alliance Power Services and Scheduling Coordinator**

**RECOMMENDATION**

Clean Energy Alliance Board authorize the Interim Chief Executive Officer to issue a Request for Qualifications for Portfolio Management/Energy Advisory and Scheduling Coordinator Services, pursuant to the Scope of Work in Attachment A, and return to Board for award July 16, 2020.

**Item 7: Authorize Request for Proposal for Communications and Marketing Services**

**RECOMMENDATION**

Authorize Interim Chief Executive Officer to Issue a Request for Proposal for Communications and Marketing Services and return to Board for award July 16, 2020.

**Item 8: Establishment of a Clean Energy Alliance Outreach Matrix**

**RECOMMENDATION**

Review, discuss and approve Clean Energy Alliance Outreach Matrix.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURN:**

**NEXT MEETING:** June 18, 2020, 2 p.m., City of Carlsbad, City Hall (1200 Carlsbad Village Dr)

**Reasonable Accommodations**

*Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the Carlsbad City Clerk's Office at 760-434-2808 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or clerk@carlsbadca.gov by noon on the Monday before the Board meeting to make arrangements.*

**Public Comment**

*Members of the public may speak on any Authority related item that does not appear on the agenda. State law prohibits the Board from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future*

*Board meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the Board Secretary.*

**Written Comments**

*To submit written comments to the Board, please contact the Secretary at [secretary@thecleanenergyalliance.org](mailto:secretary@thecleanenergyalliance.org). Written materials related to the agenda that are received by 5:00 p.m. on the day before the meeting will be distributed to the Board in advance of the meeting and posted on the Authority webpage. To review these materials during the meeting, please see the Secretary.*