

Clean Energy Alliance - Board of Directors  
Meeting Agenda  
November 5, 2019 - 1:00 p.m.

Carlsbad City Hall – City Council Chambers  
1200 Carlsbad Village Drive, Carlsbad, CA 92008

**SWEARING IN OF BOARD OF DIRECTORS & ALTERNATES**

**CALL TO ORDER: 1 p.m.**

**ROLL CALL: Schumacher, Haviland, Becker**

**FLAG SALUTE**

**PUBLIC COMMENT**

*Time is provided so members of the public can address the Board on items that are not listed on the agenda. Speakers are limited to three (3) minutes each. In conformance with the Brown Act, no Board action can occur on items presented during Public Comment. If you desire to speak during Public Comment, fill out a **SPEAKER CARD** and submit it to the Board Secretary. When you are called to speak, please come forward to the podium and state your name.*

**BOARD COMMENTS & ANNOUNCEMENTS**

**NEW BUSINESS**

**Item 1. Elect Board Chair and Vice Chair**

RECOMMENDATION:

That the Board elect a Director to serve as Chair and another Director to serve as Vice Chair through Fiscal Year 2019/2020, pursuant to Section 5.2 of the Clean Energy Alliance Joint Powers Agreement.

**Action: The Board elected Cori Schumacher as Chair and Ellie Haviland as Vice Chair, 3/0.**

**Item 2. Appoint Interim Board Secretary**

RECOMMENDATION:

That the Board appoint Sheila Cobian, Clerk Services Manager for the City of Carlsbad, as interim Board Secretary, pursuant to Section 5.3 of the Clean Energy Alliance Joint Powers Agreement.

**Action: The Board appointed Sheila Cobian as interim Board Secretary, 3/0.**

**Item 3. Appoint Interim Board Treasurer/Chief Financial Officer and Auditor**

RECOMMENDATION:

That the Board appoint Marie Berkuti, Finance Director/Treasurer of the City of Solana Beach, as interim Treasurer/Chief Financial Officer and Auditor, pursuant to Section 5.4 of the Clean Energy Alliance Joint Powers Agreement.

**Action: The Board appointed Marie Berkuti as interim Treasurer/Chief Financial Officer and Auditor, 3/0.**

**Item 4. Chief Executive Officer – Request for Proposals**

RECOMMENDATION:

That the Board direct staff to develop and release a Request for Proposals and return to the Board to select a qualified consultant to serve as Chief Executive Officer for Fiscal Year 2019/2020 at the December Board meeting, pursuant to Section 5.5 of the Clean Energy Alliance Joint Powers Agreement.

**Action: The Board directed staff to develop and release a Request for Proposals for Chief Executive Officer for Fiscal Year 2019/2020, 3/0.**

**Item 5. Appoint CEA General Counsel**

RECOMMENDATION:

That the Board appoint the law firm of Richards, Watson & Gershon as General Counsel, and authorize the Board Chair to execute a Legal Services Agreement in an amount not to exceed \$80,000 for Fiscal Year 2019/2020.

**Action: Approved, 3/0.**

**Item 6. Appoint CEA Regulatory Special Counsel**

RECOMMENDATION:

That the Board appoint the law firm of Tosdal APC as Special Regulatory Counsel, and authorize the Board Chair to execute a Legal Services Agreement in an amount not to exceed \$50,000 for Fiscal Year 2019/2020.

**Action: Approved, 3/0.**

**Item 7. Adopt Resolution No. 19-001 Adopting the Conflict of Interest Code**

RECOMMENDATION:

That the Board adopt Resolution No. 19-001 Adopting the Conflict of Interest Code pursuant to Government Code Section 87300.

**Action: Adopted Resolution No. 19-001, 3/0.**

**Item 8. Adopt Resolution No. 19-002 Setting the Time and Place for Clean Energy Alliance Board Meetings**

RECOMMENDATION:

That the Board adopt Resolution No. 19-002 Setting the Time and Place for Clean Energy Alliance Board meetings.

**Action: The Board continued this item to the Nov. 19, 2019.**

**Item 9. Review Proposed Implementation Timeline, Overview of Implementation Plan & Statement of Intent and Confirm Implementation Plan Assumptions**

RECOMMENDATION:

That the Board review the proposed Clean Energy Alliance Implementation Timeline – Action Items (First Six Months) and overview of the CEA Implementation Plan and Statement of Intent and confirm that the plan’s underlying assumptions are consistent with those identified in the CEA Joint Powers Agreement.

**Action: Approved, 3/0.**

**Item 10. Review Draft FY 2019/2020 Initial Budget and Consider Requests for Member Agency Advances to Fund Initial Costs in the Amount of \$450,000**

**RECOMMENDATION:**

That the Board review the draft Fiscal Year 2019/2020 Clean Energy Alliance initial budget, pursuant to Section 7.3.1 of the CEA Joint Powers Agreement, and consider requesting advances in the amount of \$150,000 from each Member Agency to fund initial costs in the amount of \$450,000, to be repaid from future CEA program revenues, pursuant to Section 7.3.2 of the CEA JPA.

**Action: Approved, 3/0.**

**CLOSING COMMENTS**

**ADJOURN: 2:08 p.m.**

**NEXT MEETING – November 19, 2019 – 12:00 p.m.**