

**Board of Directors Meeting Agenda**  
January 16, 2020, 2 p.m.  
City of Del Mar | Town Hall  
1050 Camino Del Mar | Del Mar, CA 92014

**CALL TO ORDER: 2 p.m.**

**ROLL CALL: Schumacher, Haviland, Becker**

**FLAG SALUTE: Led by Vice Chair Haviland**

**PUBLIC COMMENT**

Time is provided so members of the public can address the Board on items that are not listed on the agenda. Speakers are limited to three (3) minutes each. In conformance with the Brown Act, no Board action can occur on items presented during Public Comment. If you desire to speak during Public Comment, fill out a **SPEAKER CARD** and submit it to the Board Secretary. When you are called to speak, please come forward to the podium and state your name.

**BOARD COMMENTS & ANNOUNCEMENTS**

**PRESENTATIONS**

**APPROVAL OF MINUTES:**

Minutes of the Special Meeting held November 5, 2019

**ACTION: Approved as presented 3/0.**

**NEW BUSINESS**

**Item 1: Administrative, Operational and Regulatory Affairs Update**

**RECOMMENDATION**

Receive and file administrative, operational and regulatory affairs update.

**ACTION: The Board received the update.**

**Item 2: Clean Energy Alliance CCA Roadmap, Committees and New Member Attraction**

**RECOMMENDATION**

Receive report on Community Choice Aggregation actions, and provide direction regarding committees and new member attraction.

**ACTION:** The Board received the report and directed Interim Executive Director Boswell to return at a future meeting, when appropriate with a recommendation for formation of an Ad-Hoc Citizen’s Advisory Committee.

**Item 3:** Authorize Request for Qualifications for Clean Energy Alliance Technical Consultant Services

**RECOMMENDATION**

Direct staff to issue a Request for Proposal for Technical Consultant Services.

**ACTION:** The Board authorized issuing a Request for Proposals for Technical Consultant Services. Motion carried unanimously, 3/0.

**Item 4:** Authorize Request for Proposal for Data Manager/Call Center Services

**RECOMMENDATION**

Direct staff to issue a Request for Proposal for Data Manager/Call Center Services.

**ACTION:** The Board authorized issuing a Request for Proposals for Data Manager/Call Center Services. Motion carried unanimously, 3/0.

**Item 5:** Service Agreements with Member Agencies

**RECOMMENDATION**

Authorize Interim CEO to execute service agreements with Member Agencies at amounts not to exceed.

**ACTION:** The Board approved the service agreements and authorized the Executive Director to execute the agreements. Motion carried unanimously, 3/0.

**Item 6:** Resolution Designating Authorized Check Signers and Electronic Payment Approvers

**RECOMMENDATION**

Adopt resolution.

**ACTION:** The Board adopted Resolution No. 2019-004 designating authorized check signers and electronic payment approvers. Motion carried unanimously, 3/0.

**Item 7:** Clean Energy Alliance Public Outreach and Marketing

**RECOMMENDATION**

Receive report on public outreach and marketing efforts and provide direction.

**ACTION:** The Board received the report and provided direction to staff (see Minutes for details).

**Item 8: Application to Join California Community Choice Association as an Affiliate Member**

**RECOMMENDATION**

1. Authorize the Interim CEO to submit an application to California Community Choice Association (CalCCA) for Clean Energy Alliance to join as an affiliate member.
2. Approve annual CalCCA membership dues of \$1,500.

**ACTION: The Board authorized the Interim CEO to submit an application to California Community Choice Association (CalCCA) for Clean Energy Alliance to join as an affiliate member and approved annual CalCCA membership dues of \$1,500. Motion carried unanimously, 3/0.**

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURN: 4:11 p.m.**

**NEXT MEETING:** February 20, 2020, 2 p.m., City of Solana Beach, City Hall (635 S. Highway 101)

**Reasonable Accommodations**

*Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the Carlsbad City Clerk's Office at 760-434-2808 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or clerk@carlsbadca.gov by noon on the Monday before the Board meeting to make arrangements.*

**Public Comment**

*Members of the public may speak on any Authority related item that does not appear on the agenda. State law prohibits the Board from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future Board meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the Board Secretary.*

**Written Comments**

*To submit written comments to the Board, please contact the Carlsbad City Clerk's office at clerk@carlsbadca.gov or in person at 1200 Carlsbad Village Drive. Written materials related to the agenda that are received by 5:00 p.m. on the day before the meeting will be distributed to the Board in advance of the meeting and posted on the Authority webpage. To review these materials during the meeting, please see the Secretary*