

**Clean Energy Alliance - Board of Directors
Regular Meeting Minutes
May 25, 2023, 2:00 p.m.
City of Oceanside, Council Chamber
300 North Coast Hwy, Oceanside CA 92054**

CALL TO ORDER: Chair Druker called to order the regular meeting of the Clean Energy Alliance at 2:00 p.m.

ROLL CALL: Board Members: Bhat-Patel, Melendez, J. Garcia, Becker, Vice Chair Musgrove, Chair Druker
Board Member Sanchez arrived at 2:04 p.m.

FLAG SALUTE: Chair Druker led the flag salute.

BOARD COMMENTS & ANNOUNCEMENTS: Chair Druker commented regarding the CalCCA conference and Member Sanchez commented regarding the CEA roll out to the City of Escondido.

PRESENTATIONS: None

PUBLIC COMMENT: Don Christiansen addressed the Board regarding renewable energy options; one written comment received by Alice McNally.

APPROVAL OF MINUTES

March 30, 2023 – Regular Meeting (deferred to next meeting)

Consent Calendar

Item 1: Clean Energy Alliance Treasurer’s Report for February 2023

RECOMMENDATION

Receive and file Clean Energy Alliance Treasurer’s Report for February 2023.

Item 2: Clean Energy Alliance Treasurer’s Report for March 2023

RECOMMENDATION

Receive and file Clean Energy Alliance Treasurer’s Report for March 2023.

Item 3: Consider Approval of Execution of Memorandum of Understanding with Jubilant One Escondido, LLC and Jubilant One San Marcos for Partnership in Applying for US Department of Transportation Charging and Fueling Infrastructure Grant

RECOMMENDATION

Approve execution of Memorandum of Understanding with Jubilant One Escondido and Jubilant One San Marcos for Partnership in applying for US Department of Transportation Charging and Fueling Infrastructure Grant and authorize Chief Executive Officer to sign all documents, subject to General Counsel Approval.

Item 4: Consider Approval of Resolution No. 2023-004 Setting Time and Place for Clean Energy Alliance Regular Board Meetings July 2023 – June 2024

RECOMMENDATION

Approve Resolution No. 2023-004 setting time and place for Clean Energy Alliance Regular Board Meetings July 2023 – June 2024.

Item 5: Clean Energy Alliance Chief Executive Officer Operational Report and Special Counsel Regulatory Report

RECOMMENDATION

Receive Clean Energy Alliance Chief Executive Officer Operational Report and Special Counsel Regulatory Report.

Item 6: Consider Appointment of Tracy Reed to City of Escondido Community Advisory Committee for Term Ending December 31, 2025.

RECOMMENDATION

Appoint Tracy Reed to City of Escondido Community Advisory Committee for term ending December 31, 2025.

PUBLIC COMMENT: Tracy Reed commented on Item 6.

**Motion by Member Sanchez, second by Member Becker, to approve the Consent Calendar.
Motion carried unanimously, 7/0.**

New Business

Item 7: Consider Approval of Agreement with Alliance Resource Consulting for Chief Executive Officer Recruitment and Recruitment Process

RECOMMENDATION

- 1) Approve agreement with Alliance Resource Consulting for Chief Executive Officer Recruitment, for an amount not to exceed \$32,000 and authorize Board Chair to execute all documents, subject to General Counsel Approval.
- 2) Approve Chief Executive Officer Recruitment Process.

Chair Druker introduced the item commenting that the Chief Executive Officer subcommittee received four recruitment proposals and determined that Alliance Resource Consulting was the best fit and introduced Cindy Krebs of Alliance to present the recruitment process and answer questions of the Board. Ms. Krebs joined the meeting via Zoom and gave a brief background on Alliance Resource Consulting and an overview of the recruitment process.

Member Sanchez commented regarding the recruitment process and expressed gratitude to current CEO Boswell for all her work.

Member Melendez inquired regarding the potential of local talent and challenges of recruiting nationwide.

Ms. Krebs commented that it is her belief that there are three to four qualified candidates within commuting distance that would be interested in the position. In addition, Ms. Krebs indicated that there is a lot of interest in the work and progress being made by CEA and anticipates strong interest throughout California and throughout the nation. Challenges might include compensation package, time of year, relocation support if needed, and competition.

Chair Druker inquired regarding the method to be used to reach out to potential candidates and Ms. Krebs indicated that Alliance would be conducting an aggressive campaign.

Member Becker inquired regarding possible multiple concurrent CEO recruitments for CCAs, and Ms. Krebs indicated her firm would only recruit for one CCA at a time.

**Motion by Member Sanchez, second by Member Becker, to approve the recommendation.
Motion carried unanimously, 7/0.**

Item 8: Review Proposed Fiscal Year 2023/24 Budget and Schedule Adoption for June 29, 2023, Regular Clean Energy Alliance Board Meeting

RECOMMENDATION

Review proposed Fiscal Year 2023/24 Budget and Schedule Adoption for June 29, 2023, Regular Clean Energy Alliance Board Meeting.

CEO Barbara Boswell introduced the item and CFO Andy Stern presented the item giving an overview of estimates vs. actuals for current year and the draft budget for FY23/24. CEO Boswell commented that the CAC prioritized three items for recommendation to the Board for consideration, 1) A community solar/feed and tariff program for small scale, local renewable energy projects; 2) A home electrification program whereby customers would voluntarily convert to cleaner energy such as converting cooktop to induction and heat to a heat pump; and 3) the addition of a grant writer. Ms. Boswell noted that the anticipated funding should be available in the budget to address the items should the Board choose to do so after development of such programs.

Board received report; adoption scheduled for June 29.

Member Bhat-Patel exited the meeting at 3:03 pm

Item 9: Consider Approval of Clean Energy Alliance Employee Handbook, Drug and Alcohol Policy and Employee Benefits Policy

RECOMMENDATION

- 1) Approve Clean Energy Alliance Employee Handbook.
- 2) Approve Clean Energy Alliance Drug and Alcohol Policy.
- 3) Approve Clean Energy Alliance Benefits Policy.

CEO Boswell presented the item noting the utilization of current labor laws and existing best practices, the handbook and policies were developed in collaboration with the CFO and general counsel's office and gave details of the proposed benefits package.

**Motion by Member Sanchez, second by Member Musgrove, to approve the recommendation.
Motion carried unanimously, 6/0.**

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS: None.

ADJOURN: Chair Druker adjourned the meeting at 3:09 p.m.

DocuSigned by:

Susan Caputo

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Susan Caputo, MMC
Interim Board Secretary