

**Clean Energy Alliance - Board of Directors  
Meeting Minutes  
July 16, 2020 - 2 p.m.**

**Del Mar Civic Center – Town Hall  
Remote Participation Only  
1050 Camino del Mar, Del Mar CA 92014**

**CALL TO ORDER:** 2 p.m.

**ROLL CALL:** Schumacher, Haviland, Becker

**FLAG SALUTE:** Led by Vice Chair Haviland

**PUBLIC COMMENT/PARTICIPATION**

Each person wishing to comment to the Board on any matter not on the agenda shall submit a written red dot comment via email to [cityclerk@delmar.ca.us](mailto:cityclerk@delmar.ca.us) or a tele-comment request form to speak during the meeting. The subject line of your email or tele-comment request should clearly state “CEA Public Oral”. The deadline to submit written comments and/or tele-comment requests is 12 p.m. on the day of the meeting. For more information please visit: [www.delmar.ca.us/publiccomment](http://www.delmar.ca.us/publiccomment). State law prohibits the Board from taking action on items not listed on the agenda. Comments requiring follow up with be referred to staff and, if appropriate, considered at a future Board meeting.

**BOARD COMMENTS & ANNOUNCEMENTS**

**PRESENTATIONS**

**APPROVAL OF MINUTES**

**CLOSED SESSION FOR DISCUSSION OF REGULATORY STRATEGY**

**Item 1:** Elect Board Chair and Vice Chair for Fiscal Year 2020/21

**RECOMMENDATION**

That the Board elect a Director to serve as Chair and another Director to serve as Vice Chair through Fiscal Year 2020/21, pursuant to Section 5.2 of the Clean Energy Alliance Joint Powers Agreement.

*No Public comment on the item was received.*

On a motion by Chair Schumacher, seconded by Vice Chair Haviland, the Board elected Ellie Haviland as Board Chair and Kristi Becker as Board Vice Chair. Motion carried, 2/1 with Board Member Becker voting no.

## **CONSENT CALENDAR**

### **Item 2: Clean Energy Alliance Treasurer's Report**

#### **RECOMMENDATION**

Receive and file Clean Energy Alliance Treasurer's Report.

*No Public comment on the item was received.*

The Board received the report on consent.

### **Item 3: Administrative, Operational and Regulatory Affairs Update**

#### **RECOMMENDATION**

- 1) Receive and File Community Choice Aggregation Update Report from Interim CEO.
- 2) Receive and File Community Choice Aggregation Regulatory Affairs Report from Special Counsel.

Item 3 was pulled from the consent calendar. The Board received a presentation from Interim CEO Boswell on the Community Choice Aggregation Update Report and asked questions of Scott Crider, Vice President, Customer Services with SDG&E.

The Board received a presentation from Special Counsel Tosdal.

*No public comment on the item was received.*

Motion by Board Member Schumacher, seconded by Chair Haviland to add the two regulatory affairs items presented by Special Council Tosdal to the closed session agenda on July 23, 2020. Motion carried unanimously, 3/0.

## **NEW BUSINESS**

### **Item 4: Clean Energy Alliance Draft Financial Pro-Formas**

#### **RECOMMENDATION**

Receive informational item on Clean Energy Alliance Draft Financial Pro-Formas.

Interim CEO Boswell presented the Clean Energy Alliance Draft Financial Pro-Formas and reviewed a PowerPoint presentation (on file in the office of the Board Secretary).

*No Public comment on the item was received.*

The Board received the Draft Financial Pro-Formas report.

### **Item 5: Clean Energy Alliance Community Advisory Committee Policy Approval**

#### **RECOMMENDATION**

Approve Clean Energy Alliance Community Advisory Committee Policy and provide input and approve timeline for CAC activation.

Interim CEO Boswell presented the Advisory Committee Policy and reviewed a PowerPoint presentation (on file in the office of the Board Secretary).

*No Public comment on the item was received.*

Motion by Board Member Schumacher, seconded by Vice Chair Becker approving the policy and directing staff to bring the timeline back at the July 23, 2020 special meeting. Motion carried unanimously 3/0.

**Item 6: Clean Energy Alliance Inclusive & Sustainable Workforce Policy**

**RECOMMENDATION**

Review, provide input and approve Clean Energy Alliance Inclusive & Sustainable Workforce Policy.

Interim CEO Boswell presented the Clean Energy Alliance Inclusive & Sustainable Workforce Policy and reviewed a PowerPoint presentation (on file in the office of the Board Secretary).

*Public comment from Gretchen Newsom was read into the record.*

Motion by Board Member Schumacher, seconded by Chair Haviland to defer the discussion and decision making surrounding the Clean Energy Alliance Inclusive & Sustainable Workforce Policy until the July 23, 2020 meeting. Motion carried unanimously, 3/0.

**Item 7: Clean Energy Alliance Bid Evaluation Criteria & Scoring System**

**RECOMMENDATION**

Review two alternative Bid Evaluation Criteria & Scoring Systems, provide input, select and approve a preferred alternative.

Interim CEO Boswell presented the Bid Evaluation Criteria & Scoring Systems and reviewed a PowerPoint presentation (on file in the office of the Board Secretary).

*No Public comment on the item was received.*

The Board reviewed the two alternative Bid Evaluation Criteria and Scoring Systems and provided input.

Motion by Chair Haviland, seconded by Vice Chair Becker to move forward with the Clean Power Alliance model for bid evaluation. Motion passed unanimously, 3/0.

**Item 8: Clean Energy Alliance Administrative Policies**

**RECOMMENDATION**

Review and approve Clean Energy Alliance Unsolicited Proposal, Non-Energy Procurement and Financial Reserve Policies.

Interim CEO Boswell presented the Clean Energy Alliance Unsolicited Proposal, Non-Energy Procurement and Financial Reserve Policies and reviewed a PowerPoint presentation (on file in the office of the Board Secretary).

*No Public comment on the item was received.*

Motion by Board Member Schumacher, seconded by Chair Haviland to approve the Clean Energy Alliance Unsolicited Proposal, Non-Energy Procurement and Financial Reserve Policies. Motion carried unanimously, 3/0.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

Vice Chair Becker requested a future agenda item to discuss the possibility of having each agency appoint two Board Members to the CEA.

Chair Haviland requested a future agenda item to discuss standardizing public comment for the CEA Board Meetings. Interim CEO Boswell added the item to the September 2020 agenda.

**ADJOURNMENT: 3:55PM**

  
Sarah Krietor, Management Analyst  
City of Del Mar