

**Board of Directors Meeting Action Agenda**

April 16, 2020, 2 p.m.

Del Mar Civic Center | Town Hall | Remote Participation Only  
1050 Camino del Mar | Del Mar, CA 92014

**CALL TO ORDER: 2 p.m.**

**ROLL CALL: Schumacher, Haviland, Becker**

**FLAG SALUTE: Led by Vice Chair Haviland**

**PUBLIC COMMENT**

Each person wishing to comment to the Board on any matter not on the agenda shall submit a written comment to the Board Secretary by 1:00 PM the day of the meeting by emailing [cityclerk@delmar.ca.us](mailto:cityclerk@delmar.ca.us). Please note "CEA Public Oral" in the subject line of your email. If you desire to have your comment read into the record at the Board meeting, please indicate so in the subject line of your email and limit your email to 500 words or less. State law prohibits the Board from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future Board meeting.

**BOARD COMMENTS & ANNOUNCEMENTS**

**PRESENTATIONS**

**NEW BUSINESS**

**Item 1: Interim Chief Executive Officer Update**

**RECOMMENDATION:**

1. Receive Community Choice Aggregation Update report from Interim Chief Executive Officer.
2. Receive Community Choice Aggregation Regulatory Affairs report from Special Counsel.

**ACTION: The Board received the Community Choice Aggregation Update report from Interim Chief Executive Officer (CEO) and the Community Choice Aggregation Regulatory Affairs report from Special Counsel.**

On a motion by Board Member Becker, directed Interim CEO Boswell to return to the board at the next board meeting with an outreach plan for expansion of the Clean Energy Alliance. Motion carried unanimously, 3/0.

**Item 2: Clean Energy Alliance Draft Financial Pro-Forma Review; FY 20/21 Budget and Financing Strategy**

Clean Energy Alliance (CEA) receive updated financial pro-forma from Pacific Energy Advisors; discuss FY 20/21 budget and financing strategy.

**RECOMMENDATION:**

1. Receive report on draft financial pro-forma.
2. Provide direction for FY 20/21 staffing and consulting services and community outreach/communication and marketing.
3. Provide direction on FY 20/21 budget financing strategy.

**ACTIONS:**

1. Received the draft financial pro-forma report.
2. On a motion by Board Member Becker, provided direction for FY 20/21 staffing and consulting services to continue with existing agreements. Motion carried unanimously, 3/0.
3. The board provided direction on the FY 20/21 budget financing strategy and analysis and the draft financial pro-forma. (See minutes for detailed motions)

**Item 3: Authorization to Enter into a Contract for Energy Transactions Attorney Services**

**RECOMMENDATION:**

Authorize the Interim Chief Executive Officer to enter into a contract for energy transactions attorney services with Hall Energy Law for an amount not to exceed \$100,000 through June 30, 2021, subject to General Counsel approval.

**ACTION:** Authorized the Interim CEO to enter into contract for energy transaction attorney services for an amount not to exceed \$100,000 with a staff recommendation to coordinate with San Diego Community Power on the upcoming San Diego Gas & Electric (SDG&E) Resource Adequacy (RA) solicitations as well as other energy procurements, 3/0.

**Item 4: Clean Energy Alliance Board Schedule Special Meeting for 5-Year Goals & Vision Workshop**

**RECOMMENDATION:**

Clean Energy Alliance Board schedule special meeting for 5-Year goals & vision workshop to include CCA programs, economic revitalization opportunities, citizen advisory committee, strategic plan and inclusive sustainable workforce policy.

**ACTION: On a motion by Chair Schumacher, the board scheduled the special meeting for May 7, 2020 at 2 p.m. in Carlsbad (or via teleconference if required). Motion carried unanimously, 3/0.**

#### **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURN: 4:50 p.m.**

**NEXT MEETING:** May 7, 2020, 2 p.m., Carlsbad City Hall (1200 Carlsbad Village Drive)

#### **Reasonable Accommodations**

*Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the Carlsbad City Clerk's Office at 760-434-2808 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or [clerk@carlsbadca.gov](mailto:clerk@carlsbadca.gov) by noon on the Monday before the Board meeting to make arrangements.*

#### **Public Comment**

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#### **Written Comments**

*To submit written comments to the Board, please contact the Carlsbad City Clerk's office at [clerk@carlsbadca.gov](mailto:clerk@carlsbadca.gov) or in person at 1200 Carlsbad Village Drive. Written materials related to the agenda that are received by 5:00 p.m. on the day before the meeting will be distributed to the Board in advance of the meeting and posted on the Authority webpage. To review these materials during the meeting, please see the Secretary*