

Board of Directors Meeting Agenda

April 16, 2020, 2 p.m.

City of Del Mar | Virtual Meeting

Per State of California Executive Order N-29-20, and in the interest of public health and safety to prevent and mitigate the effects of the COVID-19 pandemic, the Clean Energy Alliance Joint Powers Authority Board of Directors (Board) meetings will temporarily be held electronically or by teleconferencing. All public meetings will comply with public noticing requirements in the Brown Act and will be made accessible electronically to all members of the public seeking to observe the Board meeting and provide public comment, the process for which is further described below. These procedures shall remain in place during the period in which state or local health officials have imposed or recommend social distancing measures.

Members of the public can watch the meeting live on the City of Del Mar's website at: <http://delmar.12milesout.com/Video/Live>

Members of the public can participate in the meeting by e-mailing comments to the Board Secretary at cityclerk@delmar.ca.us by 1 PM the day of the meeting. The subject line of your email should clearly state the item number you are commenting on. If you desire to have your comment read into the record during the meeting, please note that in the email subject line and limit the comment to 500 words or less. There is no character limit for comments not being read into the record. All comments will be transmitted to Board members prior to the start of the meeting.

CALL TO ORDER & ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

Each person wishing to comment to the Board on any matter not on the agenda shall submit a written comment to the Board Secretary by 1:00 PM the day of the meeting by emailing cityclerk@delmar.ca.us. Please note "CEA Public Oral" in the subject line of your email. If you desire to have your comment read into the record at the Board meeting, please indicate so in the subject line of your email and limit your e-mail to 500 words or less. State law prohibits the Board from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future Board meeting.

BOARD COMMENTS & ANNOUNCEMENTS

PRESENTATIONS

NEW BUSINESS

Item 1: Interim Chief Executive Officer Update

RECOMMENDATION

1. Receive Community Choice Aggregation Update report from Interim Chief Executive Officer.
2. Receive Community Choice Aggregation Regulatory Affairs report from Special Counsel.

Item 2: Clean Energy Alliance Draft Financial Pro-Forma Review; FY 20/21 Budget and Financing Strategy

Clean Energy Alliance (CEA) receive updated financial pro-forma from Pacific Energy Advisors; discuss FY 20/21 budget and financing strategy.

RECOMMENDATION

1. Receive report on draft financial pro-forma.
2. Provide direction for FY 20/21 staffing and consulting services and community outreach/communication and marketing.
3. Provide direction on FY 20/21 budget financing strategy.

Item 3: Authorization to Enter into a Contract for Energy Transactions Attorney Services

RECOMMENDATION

Authorize the Interim Chief Executive Officer to enter into a contract for energy transactions attorney services with Hall Energy Law for an amount not to exceed \$100,000 through June 30, 2021, subject to General Counsel approval.

Item 4: Clean Energy Alliance Board Schedule Special Meeting for 5-Year Goals & Vision Workshop

RECOMMENDATION

Clean Energy Alliance Board schedule special meeting for 5-Year goals & vision workshop to include CCA programs, economic revitalization opportunities, citizen advisory committee, strategic plan and inclusive sustainable workforce policy.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURN

NEXT MEETING: Special Meeting TBD

Staff Report

DATE: April 16, 2020

TO: Clean Energy Alliance Board of Directors

FROM: Barbara Boswell, Interim Chief Executive Officer
Ty Tosdal, Special Counsel, Tosdal APC

ITEM 1: Operational, Administrative and Regulatory Affairs Update

RECOMMENDATION:

1. Receive Community Choice Aggregation Update Report from Interim CEO
2. Receive Community Choice Aggregation Regulatory Affairs Report from Special Counsel.

BACKGROUND AND DISCUSSION:

This report provides an update to the Clean Energy Alliance (CEA) Board regarding the status of the operational, administrative and regulatory affairs activities.

OPERATIONAL UPDATE

CEA is meeting its milestones for the implementation of its community choice aggregation (CCA) program and is on track to begin serving customers in May 2021.

CCA Implementation Plan & Statement of Intent Certification and CCA Registration

A significant step towards implementing CEA was achieved on March 16, 2020, with the certification of CEA's Implementation Plan and Statement of Intent by the California Public Utilities Commission (CPUC) (Attached). Certification

At the February 20, 2020 meeting the Board approved executing the San Diego Gas & Electric (SDG&E) CCA Service Agreement, which has been submitted to SDG&E and we are awaiting the executed copy. The SDG&E Service Agreement will be submitted to the CPUC along with the CCA bond payment. These last two steps are the final requirements for CCA registration and are expected to be completed within the next week.

Meeting with CPUC Energy Division

At its February 20, 2020 meeting the Board appointed Board Member Kristi Becker to represent CEA at a meeting with the CPUC Energy Division, who were to be joined by Barbara Boswell and Ty Tosdal, Special Counsel and staff representatives. The purpose of the meeting was to provide an overview of CEA, an update of its implementation plans and goals for the program at launch and to provide an opportunity for the CPUC staff to ask the group question regarding CEA and the transition of Solana Energy Alliance customers to CEA in anticipation of CPUC

certifying the CEA Implementation Plan. The meeting had been scheduled to be held in person at the CPUC office in San Francisco on March 11, 2020. Due to the early concerns regarding COVID 19 and travel, the meeting was rescheduled as a conference call. Board Member Becker, Interim CEO Barbara Boswell, Special Counsel Ty Tosdal, City of Del Mar Environmental Sustainability and Special Projects Manager Clement Brown and City of Carlsbad Intergovernmental Affairs Director Jason Haber participated in the call with the CPUC Energy Division. CEA representatives addressed questions the Energy Division had regarding regulatory compliance filings required of both CEA and SEA and indicated to Energy Division the commitment of both CCA programs to meet the various regulatory compliance requirements. The CPUC subsequently certified the Implementation Plan.

Expansion of Clean Energy Alliance

Greg Wade and Jason Haber participated in a South Orange County Community Choice Alliance workshop regarding lessons learned and potential opportunities with neighboring cities on February 20, 2020.

The cities of Escondido, San Marcos and Vista have engaged EES Consulting to complete a CCA feasibility study which is targeted to be complete by the end of the calendar year.

Staff is also keeping communication lines open with the County of San Diego and Oceanside regarding their efforts in evaluating CCA in their areas.

Regulatory Compliance Filings

Clean Energy Alliance is in compliance with all required regulatory compliance filings to date, including the most recent filing of the initial Renewable Portfolio Standards (RPS) Procurement Plan. The plan is a compliance filing and is separate and distinct from CEA's overall procurement strategy and decision-making process, which the Board will ultimately decide. The RPS plan reflects the CEA is aware of, and plans to comply with, California's renewable energy requirements.

The Year-Ahead Resource Adequacy forecast, which informs the California Energy Commission (CEC) and California Public Utility Commission (CPUC) of CEA's projected energy load for 2021. The CEC and CPUC utilize the forecast to develop the Resource Adequacy requirements that CEA will need to procure. The forecast is in progress and is on track to meet the April 20, 2020 filing deadline. CEA staff and its consultants have been working cooperatively with SDG&E to ensure the forecasts are coordinated regarding SDG&E's assumptions related to the departing load. Should revisions need to be made to the initial forecast, CEA has until May 15, 2020 to make those revisions.

The Integrated Resource Plan (IRP) provides the CPUC with CEA's 10-year projected electricity load as part of the integrated resource planning process to ensure that California's electric sector meets its GHG reduction goals while maintaining reliability at the lowest possible costs.

The IRP was originally due in April 2020, was pushed out to July 2020, and has now been further pushed out to September 2020.

Coordination with San Diego Gas & Electric

CEA staff and consultants continue to meet with and work collaboratively with SDG&E to ensure a smooth CCA implementation. The most recent meeting took place March 27, 2020, topics included a discussion to satisfy SDG&E's "Meet and Confer" requirement related to the Year-Ahead Resource Adequacy forecast as well as an update of SDG&E's bill system replacement project, known as Envision. Attendees included various SDG&E staff, Barbara Boswell, Ty Tosdal and Pacific Energy Advisors.

SDG&E updated CEA regarding its energy load forecast assumptions related to the CEA customer leaving SDG&E service that SDG&E will be applying to the 2021 load forecast. SDG&E intends to issue a Request for Offers to handle the excess resource adequacy SDG&E may have due to the departed load. CEA will need to engage the services of a transactions attorney to execute the agreements and documents necessary for CEA to take advantage of SDG&E's request for offers.

SDG&E also informed CEA that SDG&E is tracking on its project timeline towards a go live date of January 4, 2021. The on-going testing, including end-to-end testing for CCA and transition of customers will further confirm the operational and application readiness of the systems.

REGULATORY UPDATE

A regulatory update will be provided to the Board by Ty Tosdal, Tosdal Law APC, highlighting current CPUC proceedings of interest to CEA.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS:

Clean Energy Alliance Timeline of Implementation Action Items
California Public Utilities Commission Letter Certifying Clean Energy Alliance Implementation Plan and Statement of Intent

**Clean Energy Alliance
 Timeline of Implementation Related Action Items**

Timing	Date		Description	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
	Completed									
12/19/19	12/19/19		Appoint Interim Executive Director							
12/19/19	12/19/19 & 12/23/19		Approve & File Implementation Plan & Statement of Intent							
1/16/20	1/16/20		Direction on Banking and Credit Solutions							
1/16/20	1/16/20		Authorize RFP for Technical Consultant to Assist with Regulatory Filings							
1/16/20	1/16/20		Authorize RFP for Data Manager/Call Center							
1/16/20	1/16/20		CEA Public Outreach and Marketing Kickoff							
1/20/20	1/20/20		Issue RFP for Technical Consultant & Data Manager							
2/20/20	2/20/20		Select Financial Institution & Approve Financing Plan							
2/20/20	2/20/20		Select Technical Consultant to Assist with Regulatory Filings							
2/20/20	2/20/20		Select Data Manager							
2/20/20	2/20/20		Staff Develop & Submit Draft Customer Notice to CPUC							
2/20/20	2/20/20		Develop Renewable Portfolio Standards Procurement Plan							
2/20/20	2/20/20		Authorize Execution of Service Agreement with SDG&E							
4/20/20			Post CCA Bond with CPUC							
4/20/20			Execute Service Agreement with SDG&E & Submit to CPUC							
4/20/20			Year-Ahead Resource Adequacy Forecast Filing							
8/20/20			Approve Integrated Resource Plan							
8/31/20			File Integrated Resource Plan							

Key:

Administrative
Implementation Plan Related
Regulatory Compliance

PUBLIC UTILITIES COMMISSION

505 VAN NESS AVENUE
SAN FRANCISCO, CA 94102-3298



March 16, 2020

Barbara Boswell
Interim Chief Executive Officer
Clean Energy Alliance
1200 Carlsbad Village Drive
Carlsbad, CA 92008

RE: Letter Certifying Clean Energy Alliance's Implementation Plan and Statement of Intent

Dear Ms. Boswell:

The California Public Utilities Commission's Energy Division has reviewed Clean Energy Alliance's Implementation Plan and Statement of Intent, which was submitted to us on December 23, 2019 to begin service to the cities of Del Mar, Carlsbad and Solana Beach, effective May 1, 2021.

Pursuant to Public Utilities Code Section 366.2 (c)(7), within 90 days after the Community Choice Aggregator (CCA) establishing load aggregation files an Implementation Plan, the California Public Utilities Commission is required to certify that it has received the Implementation Plan, including any additional information necessary to determine a cost-recovery mechanism.

Public Utilities Code Section 366.2 (c)(3) requires a CCA Implementation Plan to contain all of the following:

- A) An organizational structure of the program, its operations, and its funding.
- B) Rate setting and other costs to participants.
- C) Provisions for disclosure and due process in setting rates and allocating costs among participants.
- D) The methods for entering and terminating agreements with other entities.
- E) The rights and responsibilities of program participants, including, but not limited to, consumer protection procedures, credit issues, and shutoff procedures.
- F) Details regarding the termination of the program.
- G) A description of the third parties that will be supplying electricity under the program, including, but not limited to, information about financial, technical and operational capabilities.

Pursuant to Public Utilities Code Section 366.2 (c)(4), a CCA is also to prepare and provide for all of the following:

- A) A statement of intent; and
- B) Provision(s) that provide for:
 - 1) Universal access;
 - 2) Reliability;
 - 3) Equitable treatment of all classes of customers; and
 - 4) Compliance with any legal requirements concerning aggregated service.

The California Public Utilities Commission hereby certifies that the Implementation Plan and Statement of Intent submitted by Clean Energy Alliance contains the information required by Public Utilities Code Section 366.2 (c). Should there be any modification to the Implementation Plan, including but not limited to the start date, anticipated load and phase-in schedule, Clean Energy Alliance shall submit an updated Implementation Plan to the California Public Utilities Commission in the same manner it submitted the original plan.

Pursuant to P.U. Code Section 366.2 (c)(7), the California Public Utilities Commission is required to provide Clean Energy Alliance with “its findings regarding any cost recovery that must be paid by customers of the community choice aggregator to prevent a shifting of costs as provided for in P.U. Code Section 366.2 subdivisions (d), (e) and (f).” The costs referenced in P.U. Code Section 366.2 subdivisions (d), (e) and (f) are recovered via separate charges for: (1) Power Charge Indifference Adjustment (per kWh); (2) DWR Bond Charge (per kWh); and (3) Competition Transition Charge (CTC) (per kWh). By this letter, the California Public Utilities Commission informs Clean Energy Alliance that these costs are identified on each of San Diego Gas & Electric’s customer-class-specific tariff sheets, in the “Special Conditions” section, sub-section “Billing,” in the section labeled “Direct Access (DA) and Community Choice Aggregation (CCA) customers” and in the column labeled “Community Choice Aggregation Cost Responsibility Surcharge (CCA CRS).”

Sincerely,

Handwritten signature in blue ink, appearing to read "ER" followed by "FOR".

Edward Randolph
Deputy Executive Director for Energy and Climate Policy/
Director, Energy Division

cc:

Megan Caulson, SDG&E (SDGETariffs@semprautilities.com) and USPS)
Mitchell Shapson (Mitchell.Shapson@cpuc.ca.gov)
Dina Mackin (Dina.Mackin@cpuc.ca.gov)
Barbara Boswell (Barbara@BAYSHORECGI.COM)

Staff Report

DATE: April 16, 2020

TO: Clean Energy Alliance Board of Directors

FROM: Barbara Boswell, Interim Chief Executive Officer

ITEM 2: Clean Energy Alliance Draft Financial Pro-Forma Review; FY 20/21 Budget and Financing Strategy

RECOMMENDATION:

1. Receive report on draft financial pro-forma and provide direction for further pro-forma refinement.
2. Provide direction for FY 20/21 staffing and consulting services and community outreach/communication and marketing.
3. Provide direction on FY 20/21 budget financing strategy and direct staff to return with finance plan with the draft budget at the May 21, 2020 Board Meeting.

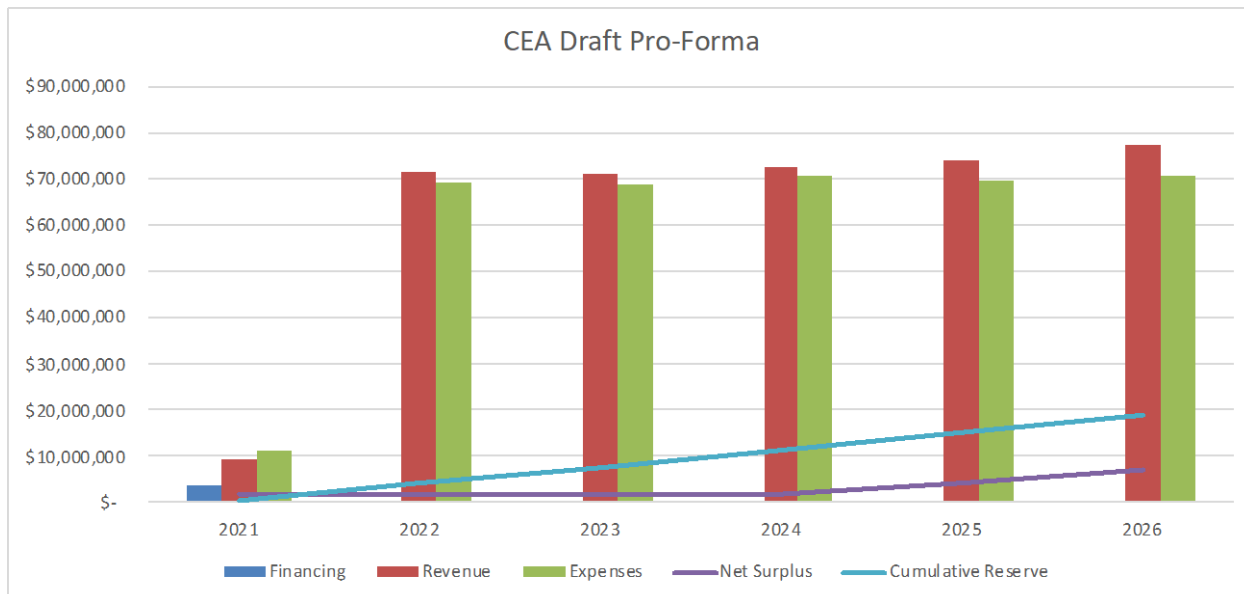
BACKGROUND AND DISCUSSION:

At its February 20, 2020 regular meeting, CEA Board selected Pacific Energy Advisors (PEA) to provide technical consulting services in support of its CCA program. One of the first tasks PEA has undertaken is development of the draft CEA financial pro-forma for its community choice aggregation (CCA) program, using 3-years historical usage data from San Diego Gas & Electric (SDG&E), current and projected SDG&E rates, market energy pricing and CEA Joint Powers Authority Agreement program goals.

Specific assumptions used in the draft pro-forma include:

- 10% opt-out rate for Del Mar & Carlsbad (conservative based on averages)
- 7.5% opt-out rate for Solana Beach (reflects current SEA opt-out rate)
- 50% default renewable energy
- No Bucket 3 "Unbundled" Renewable Energy Credits (RECs)
- No additional financing or advances from member agencies
- Annual 5% revenue contribution to reserves

The chart below summarizes the results of the draft pro-forma over the first 5 full fiscal years of service:



Based on current market conditions, CEA can operate a financially viable CCA program, which generates sufficient revenue to cover its expenditures, contribute funds to an operating reserve and leave a net surplus to fund Board directed discretionary programs. As with any pro-forma, the near terms results are more reliable than those in the outer years due to the uncertainty related to market conditions.

The pro-forma reflects policies and goals established in the JPA Agreement.

Additional program decisions for the Board to consider include:

Rate discount compared to SDG&E comparable generation rates – The draft pro-forma was developed based on rate parity with SDG&E. The JPA Agreement establishes a target discount of 2%. Based on current rate assumptions each 1% discount offered to customers reduces revenue by \$1,000,000 annually. Staff seeks Board direction regarding rate discount to be offered by CEA at program launch.

Staffing plan for FY 20/21 – The pro-forma identifies \$260,000 to be used towards staffing and/or consulting services to fill administrative positions to support implementation and initial operations in FY 20/21. This amount increases to \$600,000 beginning in FY 21/22, for the ongoing operational activities of CEA. Staffing costs are estimated at a lower amount in fiscal year 20/21 based on the projected activities related to procurement, customer outreach & marketing, program implementation and initial service needs (based on a May 2021 launch). These estimated costs subject to Board direction and can be scaled to meet the requirements of the CCA program as determined by the Board.

CEA is currently staffed and supported by a combination of services by Member Agencies and consulting services agreements.

The terms of current agreements are:

CONSULTING FIRM/MEMBER AGENCY	SERVICE	STATUS
Bayshore Consulting Group, Inc.	Interim Chief Executive Officer	Through June 30, 2020; may be extended through mutual agreement
Pacific Energy Advisors	Technical Consultant	Through June 30, 2020; may be extended through mutual agreement
Richards, Watson & Gershon	General Counsel	Through June 30, 2020; may be extended through mutual agreement
Tosdal, APC	Special Counsel – Regulatory Affairs	Through June 30, 2020; may be extended through mutual agreement
City of Carlsbad	Board Secretary Services/Clerk Services Marketing & Communications	Through June 30, 2020; may be extended through mutual agreement
City of Del Mar	Board Meeting & Clerk Services (for meetings held at Del Mar)	Through June 30, 2020; may be extended through mutual agreement
City of Solana Beach	Interim Finance Agent/Treasurer Board Meeting & Clerk Services (for meetings held at Solana Beach)	Through June 30, 2020; may be extended through mutual agreement

As CEA looks to fiscal year 20/21, it will be tasked with developing a comprehensive customer outreach, education and marketing program in support of its CCA launch; developing procurement policies and holding solicitations to procure energy to meet its renewable energy, conventional energy and resource adequacy requirements; and establishing operating policies and procedures that provide the foundation for an effective and efficient organization.

Options available to the Board to meet its needs are to recruit for full-time staff, continue with its existing consulting arrangements, seek new consulting services, or any combination that the Board deems will best fit its needs in the coming year. Should the Board decide to seek new or additional consulting services, it would be prudent to direct staff to initiate solicitation processes to ensure a smooth transition going into the new fiscal year.

Operating Reserve Policy – A key component of a financially stable CCA program is the adoption of reserve policies that set aside funds to mitigate the negative impacts that are related to the uncertainties of a dynamic rate and energy market environment. In addition to mitigating the market risk, healthy reserves also serve the purpose of supporting agency credit requirements related to energy supply purchases. New CCA programs have set operating reserves targets of 25% - 50% of revenues, with annual contributions building reserves to the targeted amounts. The pro-forma reflects an annual 5% reserve contribution that would result in a 25% operating reserve within 5 years. The Board has discretion to confirm the reserve targets as reflected in the pro-forma or direct adjustment to an amount it determines best fits the needs of CEA.

Financing Strategy – The draft pro-forma assumed fiscal year 20/21 start-up costs are funded by loans or lines of credit from 3rd parties and financial institutions, at an average 3% interest rate. No additional advances from Carlsbad, Del Mar or Solana Beach were anticipated.

The initial FY 19/20 CEA budget was funded with \$150,000 advances from each of the three Member Agencies. The terms of the agreements state that the advances are to be repaid from future CCA revenues, within three years of the commencement of serving customers (or by May 2024). In light of the current economic impacts of COVID-19 that the member cities are having to address, the CEA Board may want to consider amending the terms of the advance agreements to provide an earlier repayment to the cities.

The advances could be refunded by including the repayment in the financing options shown below:

Lender	Amount	Interest Rate
Loan from Calpine Energy Solutions	\$500,000	5%
Line of Credit/Loan from Financial Institution	Est. \$4,000,000	Est. 2% - 3% (to be determined through negotiation process)

Calpine Energy Solution’s data management proposal included the offer of a \$500,000 loan to CEA to fund start-up costs at a 5% interest rate with repayment due within 15 months of CEA starting service to customers. These funds would be available once the agreement between CEA and Calpine has been executed (currently in progress), pursuant to the terms in the agreement. These funds may be available quicker than funds acquired through financing from a financial institution.

CEA received proposals for credit solution from River City Bank, JP Morgan Chase and MUFG Union Bank in response to its Request for Proposal for Banking and Credit Solutions process. With direction from the Board, staff will begin negotiation for credit terms with the three

financial institutions and bring the results back to the Board for final selection and approval of a credit solution at its May 21, 2020 meeting.

FISCAL IMPACT

There is no fiscal impact associated with this item, however, the direction provided by Board related to the policy decisions will be used to develop the fiscal year 20/21 budget to be adopted by the Board at its June 18, 2020 meeting.

ATTACHMENTS:

None.

Staff Report

DATE: April 16, 2020

TO: Clean Energy Alliance Board of Directors

FROM: Barbara Boswell, Interim Chief Executive Officer

ITEM 3: Authorization to Enter into an Agreement for Energy Transactions Attorney Services

RECOMMENDATION:

Authorize the Interim Chief Executive Officer to enter into an agreement for energy transactions attorney services to Hall Energy Law PC for an amount not to exceed \$100,000, through June 30, 2021, subject to General Counsel approval.

BACKGROUND AND DISCUSSION:

Clean Energy Alliance (CEA), in its role as community choice aggregator providing electricity to its customers is required to procure resource adequacy, renewable energy and conventional energy. The California Public Utilities Commission (CPUC) and California Energy Commission (CEC) each have established requirements and timelines related to these energy products.

The initial requirements of CEA are related to the procurement of resource adequacy (RA). RA is not electricity, rather, it is the procurement of generation capacity, to ensure overall grid reliability. It can be thought of as an insurance policy.

CCAs (as well as all other load serving entities (LSE) such as the Investor Owned Utilities) are required to procure three types of RA: multi-year local (CEA will need to procure for 2021, 2022 and 2023), annual system and flex. The multi-year local RA requirements for the upcoming year are set based on the LSE's annual peak demand in September.

The timeline related to RA compliance is:

April 20, 2020 – Submit initial Year-Ahead Forecast (for 2021)
May 15, 2020 – Final date to make revisions to Year-Ahead Forecast
July 2020 – CEC reviews forecasts; CPUC issues initial year-ahead requirements
August 17, 2020 – Final load forecast for 2021
September 2020 – CEC reviews final forecasts; CPUC issues final year-ahead requirements
October 2020 – Submit year-ahead filing reflecting contracts meeting requirements

Local RA is the only RA type that has a multi-year contractual obligation. For CEA that obligation involves meeting the requirements for 2021, 2022 and 2023. Local RA is defined as meeting the needs of the locally constrained area. Historically, San Diego Gas & Electric (SDG&E) has primarily been responsible for meeting the local RA requirements of the San Diego local area. Effective with the implementations of CEA and San Diego Community Power (SDCP), it is anticipated the SDG&E will find itself with excess local RA. In a call with SDG&E on March 27, 2020, it was shared that SDG&E plans to “cast a wide net for RA” in a Request for Offer (RFO) in April 2020. CEA will need to participate in this RFO process in order to have an opportunity to acquire local RA from SDG&E. Without participating in this process, CEA increases its probability of not procuring the local RA as allocated by CPUC.

To be enabled to participate in SDG&E’s RFO process, CEA needs to execute an agreement with SDG&E known as the Edison Electric Institute (EEI) agreement with a subsequent agreement known as a confirmation. These agreements require the assistance of an attorney with specialized expertise in handling these types of highly technical agreements. It was originally anticipated that these services would not be required until next fiscal year. However, the upcoming SDG&E RFO process has accelerated the need for this legal expertise.

Three law firms were contacted to provide proposals to provide the services needed for the upcoming SDG&E solicitations as well as for the upcoming CEA energy procurements.

The chart below summarizes the proposals:

FIRM	CCA EXPERIENCE	NOT TO EXCEED THROUGH 6/30/21	NOTES
Cameron – Daniel	Limited	\$82,000	Lead attorney experience with CCA’s has been primarily through another firm whose work with CCA’s is mostly regulatory.
Hall Energy Law PC	Extensive – 10 similar CCA engagements	\$100,000	Extensive experience with energy contracts for CCA’s, including working with River City Bank and PEA. Also has negotiated 5 EEI Master Agreements with SDG&E.
Wilson Sonsini	Limited and recent	Not provided – bid at flat rate per transaction except for long-term PPA’s which	No experience with start-up CCA; work to be done primarily by

		would be billed at hourly rates.	associates overseen by lead partner.
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Proposals were reviewed by Greg Stepanicich, CEA General Counsel and Barbara Boswell, Interim CEO. Both Mr. Stepanicich and Ms. Boswell have had positive experiences working with Steve Hall of Hall Energy Law and recommend this firm as having the most relevant experience providing the specialized energy law services needed by CEA.

FISCAL IMPACT

The adopted FY 19/20 budget allocated \$130,000 for legal services. It is estimated that \$75,000 will be spent through fiscal year end for the existing General Counsel and Specialized Legal Counsel services leaving \$55,000 available for Energy Transactions Attorney, which is anticipated to be sufficient to cover the costs related to the services needed through June 30, 2020.

ATTACHMENTS:

None.

Staff Report

DATE: April 16, 2020
TO: Clean Energy Alliance Board of Directors
FROM: Barbara Boswell, Interim Chief Executive Officer
ITEM 4: Schedule Special Meeting for 5-Year Goals & Vision Workshop

RECOMMENDATION:

Clean Energy Alliance Board schedule special meeting for 5-year goals & vision workshop to include CCA programs, economic revitalization opportunities, citizen advisory committee, strategic plan and inclusive sustainable workforce policy.

BACKGROUND AND DISCUSSION:

The Clean Energy Alliance (CEA) 5-year goals & vision workshop will provide an opportunity for the CEA Board to identify and prioritize goals, including economic revitalization that address the impacts of COVID 19 on local businesses, citizen advisory committee, strategic plan and inclusive sustainable workforce policy.

FISCAL IMPACT

There is no fiscal impact from this action.

ATTACHMENTS:

None.